

## MODULES AND UNITS

### 1. CORE CONSIDERATIONS FOR ADMINISTRATORS (12 Hours)

| UNIT TITLE                            | CODE      | DESCRIPTION  | HOURS |
|---------------------------------------|-----------|--|-------|
| Introduction to Montessori            | AMIC201   | Biography of Dr Montessori and an introduction to the concept of education as an aid to life   | 2     |
| The Prepared Adult                    | AMIC202/3 | The role of the Montessori teacher and assistant and how the prepared adult can support the development of the child                             | 3     |
| Overview of the Planes of Development | AMIC204   | Montessori's framework outlining the different characteristics of needs of people at different stages of development and how we can support this | 2     |
| The Prepared Environment              | AMIC210   | The role and nature of the prepared environment (including the physical and the intangible aspects)  | 3     |
| Freedom and Discipline                | AMIC211   | Understanding the concept of Freedom from the Montessori point of view and the growth of Discipline as an inner development                      | 2     |

### 2. YOUR SCHOOL AS A COMMUNITY WITHIN A COMMUNITY (15 Hours)

| UNIT TITLE                          | CODE    | DESCRIPTION   | HOURS |
|-------------------------------------|---------|---|-------|
| Global Montessori                   | AMIC601 | Overview of Montessori education around the world   | 2     |
| The Evolving Montessori School      | AMIC604 | Defining the growing school and how it responds to the needs of children in each plane of development.                        | 2     |
| Montessori Compared to Mainstream   | AMIC605 | Understanding of the major areas of difference between Montessori and mainstream education                                    | 2     |
| Removing Obstacles to School Growth | AMIC607 | Understanding obstacles to school growth in relation to the school community and ways to manage a school through difficulties | 2     |
| Community Involvement - Parents     | AMIC610 | Involving the parent community in your school or centre to achieve the best outcomes for everyone                             | 2     |
| Community Education                 | AMIC615 | Introduction to topics and managing community education involving parents and others  | 2     |
| Communication for Cohesion          | AMIC612 | Improving communication skills to enhance relationships within the school community   | 3     |

### 3. BEING AN EFFECTIVE MONTESSORI SCHOOL ADMINISTRATOR (21 Hours)

| UNIT TITLE  | CODE    | DESCRIPTION   | HOURS |
|---|---------|---|-------|
| Visionary School Leadership   | AMIC602 | The role of visionary leadership in a Montessori context  | 2     |
| Implementing the Curriculum   | AMIC606 | An overview and the practical application of the Montessori curriculum in early childhood and school settings     | 3     |
| Working with Teachers   | AMIC609 | Understanding how teachers grow and develop in Montessori settings and how best to work with them                 | 2     |
| Strategic Planning  | AMIC613 | Planning for improvement, sustainability and growth of school   | 3     |
| Supporting Staff through Mentoring, Professional Development and Staff Evaluation | AMIC614 | Basic mentoring skills development and the importance of professional development and staff evaluation procedures | 3     |
| Quality Assurance evaluation and implementation                                   | AMIC616 | Identifying quality practice and Implementing an evaluation and quality assurance programme                       | 3     |
| Observation (including actual classroom observation – 3 hours)                    | AMIC618 | Observation of Montessori environments to guide teaching and learning   | 5     |